

**2015 HERNDON LABOR DAY FESTIVAL**  
**Arts & Craft Show Exhibitor Application**  
Monday, September 7, 2015  
**New Time: 11am-5pm**

**TOWN USE ONLY**

Check# \_\_\_\_\_

CC Name \_\_\_\_\_

Amt. Pd. \$ \_\_\_\_\_

Space# \_\_\_\_\_

**Trade Name** (if applicable) \_\_\_\_\_

**Name** \_\_\_\_\_

Last

First

**Primary Phone** \_\_\_\_\_

**Cell** \_\_\_\_\_ **E-mail (required)** \_\_\_\_\_

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

Have you exhibited with the Labor Day Festival in prior years? If yes, what years? \_\_\_\_\_

**Arts/Craft Category** (check only one & give brief description below)

Baskets \_\_\_\_\_

Fine Arts \_\_\_\_\_

Pottery/Clay \_\_\_\_\_

Glass/Stained \_\_\_\_\_

Glass \_\_\_\_\_

Floral/Herbal \_\_\_\_\_

Jewelry \_\_\_\_\_

Metal \_\_\_\_\_

Other \_\_\_\_\_

Wood \_\_\_\_\_

Food Products \_\_\_\_\_

**Item Description** \_\_\_\_\_

Do you have an oversized vehicle? Yes\_\_\_ No\_\_\_      Size of vehicle \_\_\_\_\_

Do you have an oversized Trailer? Yes\_\_\_ No\_\_\_      Size of trailer \_\_\_\_\_

We will not be able to accommodate oversize vehicle parking unless the information is complete above.

If you are physically disabled, please include special accommodations you need.

**Booth Information**

Booth Size      10' x 10'

Fee              \$55.00

White tents only

Applications must be postmarked no later than Friday, July 24, 2015.

**More information on reverse side**

## 2015 HERNDON LABOR DAY FESTIVAL

### Art and Crafts Exhibitor Application Payment Information

Checks made payable to the Town of Herndon.

Credit Cards Accepted (Visa, Master Card, Discover, American Express)

Credit Card Name \_\_\_\_\_

Name on Credit Card \_\_\_\_\_

Credit Card # \_\_\_\_\_

Exp Date \_\_\_\_\_

For additional information contact [cindy.roeder@herndon-va.gov](mailto:cindy.roeder@herndon-va.gov)

Applications must be postmarked no later than Friday, July 24, 2015.

#### **Mail or Fax Applications**

Herndon Parks & Recreation Department  
Labor Day Festival-Arts and Craft Vendor  
P.O. Box 427  
Herndon, VA 20172-0427

Fax 703-318-8652

An accepted application is considered a commitment to the show.

If accepted booth fees are non-refundable. Returned checks will result in a \$50.00 fee.

I have read and agree to comply with the attached rules and regulations. I as the exhibitor, agree, to not hold the Town of Herndon or any of the staff responsible for any injury, property damage, or theft of any kind, nor will I be a party to any legal action against any of the above named.

I also agree to be responsible for collection of Virginia State Sales Tax.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_